

Wilson Community Reference Group (WCRG)
Summary of the meeting held on Wednesday 6th March 2019
South Mitcham Community Centre, Haslemere Avenue, Mitcham, CR4 3PR

Chair: Brian Dillon – Healthwatch Merton

	<p>Organisations Present; Clarion Futures; The Canon’s House & Grounds; Haig Housing Trust; HealthWatch Merton; Polish Family Association; Merton Community Transport; BAME Voice; Morden Mosque; London Borough of Merton; People Work (Consulting) Ltd; Mott MacDonald; Merton CCG.</p> <p>Key Agenda Items;</p> <ol style="list-style-type: none"> 1. WCRG Terms of Reference Update – Aman Nathan, Patient & Public Engagement Manager, Merton CCG 2. Wilson Programme Update – Andy McMylor, Wilson Senior Responsible Officer, Merton CCG 3. Wellbeing Workstream Update – Mike Robinson, Consultant Public Health, London Borough of Merton & Sue Tappenden, Project Manager, People Work (Consulting) Ltd 4. Draft Engagement Plan – Fiona Gaylor, Head of Engagement & Equalities, Merton CCG 5. Equalities Impact Analysis Update – Hattie Fowler, Mott MacDonald
	<p align="center">Summary of Agenda Items</p>
<p>1.</p>	<p>Terms of Reference Update</p> <p>Aman Nathan informed the group of the changes made to the Terms of Reference since the last meeting in November. The WCRG had voiced concerns and the following has now been reflected in the Terms of Reference;</p> <ul style="list-style-type: none"> • Purpose of the Group - <i>‘support and provide advise on the development of wellbeing services on the Wilson site and those complementary across Merton’;</i> • Purpose of the Group – <i>‘the independent Chair of the WCRG will report to and provide regular updates to the Wilson Programme Board’;</i> • Membership – membership has been extended to include; <i>The Morden Mosque, Rethink, LGBT Forum, Canons Redevelopment, parent group for early years.</i> • It was agreed that Merton Community Transport should also be added to the Membership of the group. <p>The Terms of Reference were agreed and will be a live document, updated to ensure the group remains open to other organisations who may have an interest in the project.</p>
<p>2.</p>	<p>Wilson Programme Update</p> <p>Andy McMylor gave a brief verbal update on the project to date. Funding for the project, which was discussed at the last meeting, is in the process of being resolved. We hope to make a positive announcement shortly around next steps with the project. Discussions are also ongoing with the original developers, Fulcrum, and other organisations. The deadline of end of 2022 for</p>

	<p>completion of the build remains unchanged. The group were reminded of the proposed services going into the building and the importance of local people working with the architects to ensure the space is flexible and adaptable.</p> <p>Comments were received from the group specifically around the challenges of accessibility and transport to the site. It was acknowledged that there will be challenges due to where the building is situated but discussions are being conducted with TfL and various surveys are being undertaken. An update on transport links was requested for a future meeting.</p>
3.	<p>Wellbeing Workstream Update</p> <p>Mike Robinson and Sue Tappenden updated the group about the work of the Wellbeing workstream. The vision for the Wilson is a place to stay healthy and not only for health issues. The MVSC/Chamber of Commerce wellbeing workshop, held on 29th November, highlighted that the vision for the wellbeing activities is that they will be built into the main building, separate to the clinical rooms, where these activities will take place. Another issue that emerged was the need to make sure that the Wilson won't be competing with other voluntary sector activities elsewhere in Mitcham.</p> <p>A wellbeing steering group, with representatives from the community, is in the process of being set up. This group will lead the process of making decisions about which wellbeing services will be going into the building and developing a wellbeing activity plan to make use of available space ahead of the building being completed. It was noted that there would not be specific space for voluntary and community organisations to be based on the site. MVSC have organised a further open community meeting on Wednesday 20th March at 6:00pm at Vestry Hall, Mitcham, which will be a follow up to the meeting held in November.</p> <p>A discussion took place regarding the establishment of the steering group, their responsibilities and how they would work with the management team responsible for running the services at the Wilson.</p>
4.	<p>Draft Engagement Plan</p> <p>Fiona Gaylor updated the group on the first draft of the engagement plan, and explained the different phases of the project;</p> <ul style="list-style-type: none"> • <i>Phase 1 – design brief</i>; engagement work on this phase has been completed and we expect to publish a 'you said, we did' report shortly. • <i>Phase 2 – detailed design</i>; to understand how the building should work for those with different needs. Important to evidence that the architects are working with the community, who are able to comment and make their view known on the drawing plans etc. • <i>Phase 3 – service development</i>; talk to patients and community representatives to understand how the medical services will be delivered. • <i>Phase 4 – pre planning application</i>; the Local Authority planning department will undertake the engagement for this phase, but this will be tested with the wider public with a public event. • <i>Phase 5 – interior design</i>; involving local people in shaping what the inside of the building will look like. <p>The following comments were noted;</p> <ul style="list-style-type: none"> • Important to evidence that the architects have engaged with the community; • Need to be aware of the general unhappiness of the community if they don't feel listened to and try to address; • Paramount that the engagement process at this stage is transparent and collaborative;

	<ul style="list-style-type: none"> • Need to look at the culture of the site; changing the cultural model to reflect how the workforce will work in both the health and wellbeing aspects. This will need to involve training and development of the staff; • Issues regarding accessibility and transport to the site needs to be discussed at this stage of the engagement. Plans from the Council and TfL need to be shared. • Need to engage with the heritage of the building; • Need to build relationships with local organisations and need to look at the best way to work with the voluntary sector. • Need to discuss further with the Programme Board regarding the proposals for space for voluntary and community organisations to be based on the site, as there is conflicting information regarding this. <p>The comments captured will be used to update the plan accordingly.</p>
5.	<p>Equalities Impact Analysis</p> <p>Hattie Fowler from Mott MacDonald joined the meeting. She explained to the group that Mott MacDonald were contracted to conduct an initial Equalities Impact Analysis to understand the groups and communities who will be most impacted by the introduction of the campus.</p> <p>Feedback from the previous Wilson Community Reference Group meeting in November has been fed into a draft report and presented to the CCG. The team conducted focus groups, stakeholder interviews and phone interviews with local voluntary and community groups to gather information. Seventeen stakeholders representing fifteen different organisations were engaged with, to understand who would be impacted by the site. The list of the stakeholder interviews will be shared, as part of the final report.</p> <p>The findings from the initial report were discussed in detail and it was noted that further discussion needed to take place between Mott Macdonald and the Polish Family Association. Further comments were also made about the impact of transport.</p> <p>The report will be finalised once this feedback and comments from the CCG have been incorporated. It will be presented to the Wilson Programme Board and published on the CCGs website.</p>